



The undersigned (NAME and SURNAME) \_\_\_\_\_, personal data subject held by M.T. srl asks the portability of their own personal data to \_\_\_\_\_ (receiver of the data /data subject)

- In their totality
- identified:

.....  
.....

Within one month of receipt of your request M.T. Srl will send to your e-mail address

..... @ .....

an answer about the taking charge and useful information on the portability that is to send to the origin owner the request of portability signed by you.

M.T. S.r.l. will postpone the answer if your request will be particularly complex. In this case the necessary information will be supplied to you.

Furthermore the undersigned declares have read the Information on M.T. S.r.l. website at the following link <https://www.mtmarchetti.com/upload/MT%20-%20Generic%20Privacy%20Notice.pdf>

The undersigned releases from liability M.T. S.r.l. from each responsibility at the end of the personal data portability.

The portability process is free. If you subordinate the request of portability by shipping or by CD ROMs the expenses will be at your total charge.

M.T. S.r.l. uses the following interoperable formats for the transmission of the data: Word and Excel.

M.T. S.r.l. adopts all the security measures necessary to ensure the secure transmission of your personal data to the receiving.

M.T. S.r.l. undertakes to keep the original request of the portability signed by you together with the documentation accompanying it for the purposes provided by the current regulation and making it available in copy to the holder of provenance who makes a documented request in case of dispute from your side.

Once the portability process has started, your portability request can not be revoked.

The undersigned delegates ..... (OTHER HOLDER REQUIRING PORTABILITY IN NAME AND ON BEHALF OF THE INTERESTED) to request to M.T. S.r.l. the transfer of data in their favor.

The undersigned releases from liability M.T. S.r.l. from any responsibilities about the portability process of competence of Data Controller origin of personal data

M.T. S.r.l. reserves the right to request a digital copy of your valid identification document.

Date

Signature

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[MT – Portability [EN] 2023.05.24]